



Cheshire West and Chester Safeguarding Children Partnership

Training Charging Policy

April 2024

Charges for Training Places

From April 2024 the charge for participants attending safeguarding training is as follows:

- Agencies making a financial contribution to Cheshire West & Chester's Safeguarding Children Partnership whose staff are **based within and offer services to** children and families in Cheshire West & Chester (see Appendix 1 below) are **FREE**.
- All other services and organisations are charged as per the costs below unless the course is explicitly identified as FREE. NB* bookings will be vetted, and charges will be applied in accordance with this criteria.

For individuals/organisations who meet the charging criteria the costs are as follows:

- **£50 per Half Day course (face to face/online) or;**
- **£80 per Full Day course (face to face/online)**
- **For all other online courses see individual charges**

Billing information will be required at the time of booking irrespective of whether you are a fee-paying attendee or not. This is because cancellation charges will still apply if you do not attend or cancel your place outside of the cancellation policy below.

Please note that we will not process any applications without payment details included on the registration form.

Cancellation / Non-Attendance Charges

All cancellations from training courses should be made at least 7 working days in advance of the course date, **by email** to SCPTtrainingandevents@cheshirewestandchester.gov.uk

Failure to follow this cancellation process will incur a charge for the full cost of the course. Exceptional circumstances will be decided on a case-by-case basis.

Private Bookings for larger groups

The Safeguarding Children Partnership (SCP) offer a range of safeguarding courses and training consultancy services to meet your organisational needs both locally and regionally. This includes:

- A range of Basic Safeguarding Awareness courses
- A range of Safeguarding Leads courses
- Bespoke courses developed to meet your individual organisations safeguarding needs
- Quality Assurances Services in respect of your training and safeguarding policies.

Our standard charge for a half-day Basic Awareness Course is £450. Full day courses are £750. Please contact us to discuss costs for any bespoke courses you may require. For further information you can reach us at:

For Children's Safeguarding

SCPTrainingandEvents@cheshirewestandchester.gov.uk

Appendix 1

The following organisations or departments within those organisations can attend the SCP training courses Free of Charge:

- Cheshire West and Chester Local Authority Children and Families Services (**not including commissioned services**)
- Local Authority and Academy Schools
- Cheshire Police
- Youth Justice Service
- National Probation Service – Cheshire
- Cheshire and Merseyside Integrated Care Board (ICB) – **Cheshire West Place only**
- Cheshire and Wirral Partnership NHS Foundation Trust
- Mid-Cheshire Hospitals NHS Foundation Trust
- Countess of Chester Hospital NHS Foundation Trust
- Primary Care Staff – General Practitioners